Simplify your shipment submission with the eDelivery Sheet

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Slovak Post: Are you planning to send a package to your friends or a registered letter to the authorities? You can handle everyday correspondence quickly and efficiently with the e-Delivery Sheet. Simply fill in the details, pay the postage online and submit without waiting at the post office or in a BalíkoBOX. The e-Delivery Sheet is a faster and, on average, 20 percent cheaper alternative to the classic way of issuing a registered letter at the post office.

"The service responds to the need for fast, simple and cheaper delivery of parcels. Customers can prepare them conveniently, on their mobile phone, and choose the method of postage payment. In the case of online payment, which is more cost-effective than payment at the counter, they can hand over the correspondence at the post office without waiting, put it in the mailbox, or send it via BalíkoBOX. This is a practical solution for ordinary customers and entrepreneurs," explains Eva Peterová, spokeswoman for the Slovak Post.

How does the whole process work?

You can easily create an e-delivery sheet in just a few steps. It is important to correctly fill in the data about the sender and recipients, select the type of shipment and indicate its dimensions and weight. You also have the option of choosing additional services and the method of payment for your shipments - online or at the post office. If you pay the postage online, you will receive a generated address label that you print and stick on the shipment. Don't have a printer handy? Just write the 6-digit code, also generated after online payment, in the upper right corner of the shipment and the post office will take care of printing and sticking the address label.

With the parcel paid and marked in this way, you just need to go to the post office and submit it without waiting at a designated place for parcels with postage paid online. Another option is BalíkoBOX, where you either scan the address label or write down the 6-digit code and place the parcel in a free mailbox. After filling out the eDelivery Sheet, the parcel can also be submitted in the classic way, at any post office branch, where you also pay the postage.

How much does an e-Submission Sheet cost?

The resulting amount depends on the type

and number of items submitted and any additional services selected. However, postage is on average 20 percent cheaper when paid online.

How long is the e-Filing Sheet valid after payment?

An analysis of real customer behavior shows that 99.7% of e-filing sheets are filed within seven days of the date of payment of postage. The validity of the e-filing sheet with online payment has therefore been adjusted from the original 10 to 7 days, so that the service accurately reflects the way clients use it. The validity of filing sheets without online payment remains 10 days.

Where can I find the e-Submission Sheet?

Online submission via the e-Submission Sheet is possible on the Slovak Post website . The online submission service is also available in the mobile application , with which you can search for the nearest branch or BalíkoBOX immediately after filling out the sheet and paying the postage.

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